



County Hall  
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## AGENDA

Committee	CONSTITUTION COMMITTEE
Date and Time of Meeting	THURSDAY, 31 AUGUST 2017, 5.00 PM
Venue	COMMITTEE ROOM 4 - COUNTY HALL
Membership	Councillor Goodway (Chair) Councillors Berman, Burke-Davies, Carter, Keith Jones, Goddard, Jones-Pritchard, Kelloway, McEvoy, McKerlich, Wong and Ebrahim

### 1 Chairperson

To note that Council at its meeting 29 June 2017 elected Councillor Goodway as Chair of this Committee for the Municipal Year 2017/18

### 2 Membership and Terms of Reference

To note that Council at its Annual Meeting on 25 May 2017 agreed the following Membership and Terms of Reference: -

#### Membership

Councillors Jennifer Burke-Davies, Rodney Berman, Joe Carter, Saeed Ebrahim, Susan Goddard, Russell Goodway, Keith Jones, Mike Jones-Pritchard, Kathryn Kelloway, Neil McEvoy, Rod McKerlich and Peter Wong.

#### Terms of Reference

To review the Council's Constitution, and to recommend to Council and/or Cabinet any changes, except that the Committee will have authority (subject to the Monitoring Officer's advice) to make the following changes on behalf of the Council:-

- (a) Drafting improvements to enhance clarity and remove minor anomalies.
- (b) Updating to reflect legislative changes and matters of record.
- (c) Amendments to the Financial, Contracts and Land Procedure Rules (subject to the advice of the S.151 Officer being sought).

**3 Apologies**

To receive apologies for absence.

**4 Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

**5 Minutes** *(Pages 1 - 8)*

To note the minutes of the last meeting of the previous administration, 2 March 2017.

**6 Members' Role Descriptions - Member Champions** *(Pages 9 - 66)*

Report of the Director of Governance & Legal Services

**7 Council 25 May 2017 : Reference Back to the Constitution Committee of Proposed Changes to the Council Procedure Rules** *(Pages 67 - 100)*

Report of the Director of Governance and Legal Services

**8 Frequency of Meetings and Work Plan**

Item for discussion to determine programming of future meetings.

**Davina Fiore**

**Director Governance & Legal Services**

Date: Friday, 25 August 2017

Contact: Andrea Redmond, 02920 872434,

***This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg***